

FEES, FINES*, OVERDUES, & LOAN LIMITS

All materials, except interlibrary loan items, may be returned in the book drop on the north side of the library building.

We encourage customers to return materials inside the Library when it is open to help reduce wear and tear on the materials.

A library cardholder may have up to 20 items checked out at any time. Exceptions are listed as follows:

- All new patrons are limited to 2 items per card for the first 60 days
- New or Recent items: 5 item limit per card
- DVD's 5 item limit per card
- Patron owes for library fines, lost or damaged materials

Organization/Faculty cards have a 50-item limit. A supervisor or the library director may override the limit.

*FINES

The Wahoo Public Library Board of Trustees voted in February of 2020 to eliminate the collection of ALL fines for overdue library materials.

Items however, not returned after 90 days will be assessed the replacement cost plus a fee. If items are returned in shelf-ready condition no fees are charged.

It is the responsibility of the Library to maintain a collection of materials to be shared by persons within the service district. The Library's goal is to recover materials held beyond the loan period in good condition, for further use by the community. The Library does not want to resort to punitive action to recover items; however, at such a time determined by the library director, recovery of overdue items with the assistance of local law enforcement and or Saunders County Attorney may be used. A library patron forfeits their right to privacy when a law enforcement agency is used for the recovery of overdue library materials. Fees are used solely to remind customers of their responsibility to the other community members who fund the Library.

Wahoo Public Library notifies customers regarding overdue material(s). A first notice is sent by mail, when an item(s) is 30 days overdue. A final notice is sent when an item(s) is 90 days overdue. Phone calls, emails, and texts may also be used to notify a patron when items are overdue.

An item(s) is declared lost when it is 120 days overdue. At this time customers are assessed the replacement cost of the item(s) overdue in addition to a \$4.00 processing fee. A billing notice will be sent at this time and customers have 10 days to return material(s) or pay for the items unable to be returned.

A replacement fee of \$5.00 is assessed for lost or mutilated magazines.

After 10 days **from billing notice**, if overdue material(s) and or fines in excess of \$25.00 are not resolved, these accounts may be given to Saunders County Attorney for collection.

NO FURTHER library items shall be issued on a customer's card having fees for non-returned items UNTIL the same are paid. Persons who fail to abide by above policies may be subject to court action for collection of the amounts due. A customer owing more than \$5.00 in lost/damaged material fees will not be allowed to use library computers.

Newly revised 7/27/20

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Newly Revised 7/9/13

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